



ACTION

**Kenora Event Centre Committee
Minutes**

**Tuesday April 14, 2015
5:30 p.m.**

Kenora Recreation Centre Upstairs Meeting Room

PRESENT: Chris Van Wallegghem, Chair
Andrew Koch
Patrick Lessard
Rory McMillan, Councillor
Dan Reynard, Councillor
Colleen Neil, Recreation Manager
Heather Kasprick, City Clerk
Megan Derouard, Recreation Programmer
Kerri Holder, Administrative Assistant

REGRETS: Judy Bain
Ruth Illman
Corey Stacinski

Chris called meeting to order at 5:32 p.m.

**A. Declaration of Pecuniary Interest & the General Nature
Thereof:**

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance**
None were declared.

B. Confirmation of Minutes:

Moved by D. Reynard & Seconded by A. Koch & Carried -

That the Minutes of the last meetings of the Kenora Event Centre Committee meeting held March 3, 2015 be confirmed as written and filed.

C. Items:

4. Old Business

a) Funding Applications

An email message was sent to the group since last meeting with an update on the FedNor application status as still pending. It was expected that news would have come before the meeting, however there was

nothing to report. There was speculation about further funding announcements as there have been many in the news recently. It was decided to make contact if there has been no word by the end of the month.

There was no update on the NOHFC application.

On the pipeline application, clarifications were requested by the funder and were sent in by Colleen.

There was discussion if the RFP for the business case would be ready to go out, if news of funding happens before the next scheduled meeting. It was noted that the RFP cannot be released until an agreement is signed by Council so there would be time for the Committee to meet and prepare. The timeline for the RFP responses was discussed and a shorter time line was suggested if possible. It was requested that Kerri send the draft RFP the group for review.

The Thunder Bay project status was mentioned. It was reported that they are pursuing other sources of funding now.

Colleen shared that she has information about the feasibility study from the City of Steinbach's project, which was prepared by Stantec. Copies of this study would be available from Colleen if anyone wanted to read about the project and the estimated cost. It is also available on the City of Steinbach's website.

b) Annual Fundraiser Debrief

There was discussion whether this Committee wanted to go ahead with an annual fundraising event this year. It was noted that any activities the Committee takes on will depend on receipt of funding for the business case and if an outstanding amount is needed to be fundraised. It was mentioned that people liked the format of the fundraiser and the success of it supports holding it again. It was decided that the agent should be contacted to start the process of looking for ideas.

c) Fundraising Letters

It was debated if this is the time to approach corporate sponsors for funding. There was discussion about the approach to take, would it be for capital funds or the business case. The interpretation of the City's commitment was debated and how that would be impacted with any funds received. It was suggested to put on hold sending the letters until funding notices have been received. There was inquiry about corporate protocol for sponsorships and it was thought that Copperfin Credit Union could provide guidance on this. Councillor McMillan will contact Copperfin.

5. Junior A Hockey Club Update

The announcement was made today at the Committee of the Whole meeting that introducing the junior team will be looked at next year. It was noted that they did supply a letter of support for the project. The

C. Neil
C. Van
Wallegghem

K. Holder

C. Van
Wallegghem

R. McMillan

estimate for attendance to a Junior A game would be 2200. It was mention that the current seating capacity is at 1355 plus additional standing space along the rail.

There was discussion about the North American First Nations Tournament of Champions, held April 2 to 5, 2015, and it was reported that the final game had 2100 spectators. The organizer also provided a letter of support noting that they could have used more time ice as they had to turn away many teams. Also the organizer of the men's provincial championship curling playdowns provided a testimonial about opportunities to host another bonspiel with more space.

6. Next Steps

- 1) Reach out to fundraiser agent for ideas
- 2) Talk to FedNor about application
- 3) Contact Copperfin on their donation processes and protocols

7. Meeting Schedule

It was decided to return to the schedule decided at the December meeting going forward - the first Tuesday of the month.

It was shared that this was Megan's last meeting as she will be leaving her position at the City. Megan was thanked for her work with the Committee. It was mentioned that if a seat became vacant, Megan may return as a volunteer.

8. Next Meeting Date

- May 5, 2015

Meeting adjourned at 5:55 p.m.